

ED Report

April 2022

7.20.2022

✓ Completed 0 In Process ⇒ Request **Front Burner**

CAPITAL PROJECTS

22nd St

- ✓ Received contractor's \$38,860 reserve for maintenance, infill planting
- Discovered what is likely more corrosion leaks in the irrigation system. Reviewed construction documents
- Working with the City to determine next steps.

Iowa Greening

- Contract with CCG updated to start July 1, 2022
- Water connection application submitted
- Proposed backflow and water meter locations submitted
- Backflow preventer installed
- Awaiting PUC inspection and confirmation of meter location (up to 65 days)

Esprit Park

- ✓ Project out to bid. Bids due July 27
- ✓ Attended DNA meeting that included an RPD update on the project

Vermont Street Greenway

- Recruited and met with Surfacedesign to consider an updated design for the space, including water retention methods, spacial organization, integration with the Eco-Patch hillside.

20th St

- Attempting to confirm Amazon project status
- Alerting City staff to watch for permit applications

Minnesota Grove

- ✓ Still waiting for the police report on the May auto collision damage so we can apply for insurance reimbursement.
- Second collision occurred June 29, damaging the south part of the retaining wall. Working on a second claim.
- ✓ Ordered a replacement planter and had Juan install it
- Confirming City plans to see if any changes should be made before we repair the damaged wall.

Angel Alley

- Received the \$60k reimbursement from the Community Challenge Grant program.
- Repainted the light pole bases (flaking due to concrete not fully cured when painted the first time)
- Designed and had donor acknowledgement signs fabricated and installed

MAINTENANCE

Annual contract renewal

- ✓ Met with Leo Stewart, Aim to Please, and Juan Lainez, Lainez Inc., to discuss and plan the 22/23 schedules and budgets
- ✓ Drafted and executed the 22/23 maintenance contracts for Aim to Please and Lainez Inc.

EVENTS

Fall music series

- ✓ Working with Donovan Lacy on event planning
- ✓ Made the deposit for the musicians

ADMIN

Board social

- ✓ Sent a Doodle poll, determined a date, sent invitations and reminders, procured food and drink for the board social on July 14

Working with Jessica Bay

- Completing protocols and permissions for all GBD accounts
- ✓ Finally fully transferred ownership of the website and email addresses

FINANCE

Annual financial review

- ✓ Contracted with Iryna Oreshkova for the 21/22 financial review

Banking

- Taking over bank deposit and transfer responsibilities from Susan, and donor acknowledgement

Donations

- ✓ Supplied documentation for the Steelcase donation payment

COMMUNICATIONS/ADVOCACY

Boosters presentation

- ✓ Presented at the June 28 Boosters meeting

SPUR Tour

- ✓ Collaborated with David Fletcher on a 2 hour tour of Dogpatch for SPUR members

Benefit District Alliance

- ✓ Participating in the SF Benefit District Alliance

Monthly

- ✓ Wrote text and processed images for the monthly blast
- ✓ Sent monthly item to the Potrero View