Dogpatch & Northwest Potrero Hill Green Benefit District
Board of Directors General Meeting
May 16 2018, 6:30– 8:30 PM
654 Minnesota Street, San Francisco, CA 94107

Board Members In Attendance: Jean Bogiages, Janet Carpinelli, Kate Eppler, Susan Eslick, Alex Goretsky, Jesse Herzog, Bruce Huie, James Naylor, Phillip Pierce, Kat Sawyer, Loren Swanson
Board Members Excused: Kristel Craven, Alison Sullivan
City Staff in Attendance: Jonathan Goldberg, SF Public Works
Executive Director: Julie Christensen

Minutes

1. Meeting Opened by President Jean Bogiages at 6:36

2. Roll Call and Approve Minutes (Secretary Kate Eppler)
VOTE: The April minutes were approved as amended by voice vote.

3. Announcements (all)
Treasurer Susan Eslick reminded boardmembers to report to her the number of hours they spend on GBD work.

3. Public Comment for Items not on the Agenda
David Glober inquired about other ways the GBD might publicize its meetings to encourage community attendance.

4. Brown Act Refresher (Guest speaker Ron Miguel)
Ron Miguel provided an overview of Brown Act, including provisions that determine what qualifies as a 'meeting,' and the conditions under which a Brown Act body can meet in closed session.

5. Vacant Board Seat (President Jesse Herzog)
Jim Naylor recommended American Industrial Center tenant Jason Johnson to fill the seat left vacant by Nicky Jacobson's departure. Johnson, who has lived in the area since 2009, is a tenured architecture professor at California College of the Arts and owns a condo in Esprit Park. Johnson shared his background with the board and

answered questions, expressing a desire to use a seat on the GBD to advocate for design and for thinking about the public realm.

Public Comment:
David Glober asked Johnson to elaborate on his design experience.

VOTE: The motion for Jason Johnson to fill the vacant seat of Nicky Jacobson was approved by voice vote.

5. Esprit Park Status (Herzog)
Herzog updated the board on the status of the Esprit park project. Since the last meeting, the GBD has convened a tour of the park and held its first citizen's advisory group meeting. The GBD attorney has given his notes on the agreement between the GBD and Recreation and Parks. There will be a separate agreement between the GBD an UCSF; UCSF is creating a first draft of that agreement.

6. Code of Conduct (Philip Pierce)
Pierce presented draft versions of a Code of Conduct for both the board and its executive director. The board discussed the drafts.

VOTE: After specific committee descriptions were removed from the Board code of conduct, both codes of conduct were approved as amended, by voice vote.

7. Budget (Eslick)
Eslick gave an overview of GBD accounts as the end of the fiscal year approaches on June 30. The GBD received a second assessment of $180,138 in April, and expects another small assessment in July. Because fiscal year does not line up with the revenue year, the GBD must carry always over half a year of expenses to cover the cost of the first half of the new fiscal year.

Public Comment:
David Glober noted that "you guys know what you're doing more and more with each one of these."

8. Capital Project Priorities (Executive Director Julie Christensen)
The board discussed the results of a recent board survey asking members to prioritize current and future capital projects, as a tool for creating the GBD's FY19 budget. Christensen noted that the service group had proposed to increase the budget for landscape maintenance from $100 to $150k, but establishment costs for increased maintenance of newly planted areas can be counted towards capital expenditures. The board proposed forming a team to identify project priorities based on board survey results, stakeholder survey results, public feedback from the annual meeting, and general considerations such as geographic parity.

Public Comment:

Ron Miguel advised the GBD to be cautious with water reclamation projects involving freeway water runoff, because it is very polluted.
David Glober asked for more information about a potential lease of the land behind the Gears art installation.

12. Adjourn (Bogiages)
Bogiages adjourned the meeting at 8:30pm.